

# STUDYING WITH US

As a truly international provider of professional maritime training, the Institute of Chartered Shipbrokers offers an unrivalled programme of education and qualification.

The Institute of Chartered Shipbrokers' diplomas allow specialism in a number of different areas, including ship operations, tanker chartering, port agency, shipping law, and marine insurance.

At the highest level, the Institute of Chartered Shipbrokers' professional qualifying examinations represent the route to membership, allowing individuals to join the Institute's international network of brokers, forwarders, agents, managers, insurers, lawyers and other shipping service providers. Membership commands respect, demonstrating a commitment to lifelong learning. It also opens the doorway to an established and worldwide network within the shipping industry.

Wherever you are in the world, find the right Institute of Chartered Shipbrokers' professional development option for you and contact the Institute to start your journey today.

## What can I study?

### Group 1 Compulsory

- *Introduction to Shipping*
- *Legal Principles in Shipping Business*
- *Economics of Sea Transport and International Trade*
- *Shipping Business*

The Group 1 subjects form the compulsory components of the Institute's qualifications, as they cover the core aspects of the maritime industry.

### Group 2 Specialisms

- *Dry Cargo Chartering*
- *Ship Operations and Management*
- *Ship Sale and Purchase*
- *Tanker Chartering*
- *Liner Trades*
- *Port Agency*
- *Logistics and Multi-modal Transport*
- *Port and Terminal Management*
- *Offshore Support Industry*
- *Shipping Law*
- *Marine Insurance*
- *Shipping Finance*

# Our Qualifications

## Foundation Diploma\*

This diploma is a good starting point if you are new to the industry. It consists of the compulsory subject *Introduction to Shipping* and a specialism subject chosen from Group 2. New for this year, Foundation Diplomas are also available in *Economics of Sea Transport & International Trade* and in *Legal Principles in Shipping Business*.

## Advanced Diploma\*

For those with more experience and as a first stepping stone towards membership, the Advanced Diploma is available. This consists of two subjects: *Shipping Business* which is compulsory along with a specialism chosen from Group 2. New for this year, Advanced Diplomas are also available in *Economics of Sea Transport & International Trade* and in *Legal Principles in Shipping Business*.

## Professional Qualifying Examination

This qualification is the gateway to membership. To be eligible for membership, one must pass all four of the compulsory subject examinations, along with any three of the specialism subjects (seven subjects in total).\*\*

\*To achieve the Foundation Diploma or Advanced Diploma, candidates must pass both subjects within the same exam session.

\*\* Students are expected to complete their PQE within a period of five years.

Any subjects passed for a diploma part of your PQE portfolio, clearing two of the total seven subjects required.

# Study Methods

## Self-study

Students can opt to study on their own using the Institute's books. The books are an essential resource for exam preparation as they have been developed specifically for each subject area.

The books are unique in that they have been written by professionals for professionals in the shipping industry.



## Tutorship Programme

TutorShip is the Institute's own distance learning programme. TutorShip courses are written by leading practitioners in their field and updated annually.

Once enrolled in TutorShip, you will receive the latest coursebook and workbook. You will be allocated a personal tutor to answer your questions and guide you through your studies. A mock exam and assignments related to each chapter of the coursebook can be submitted to the relevant tutor for marking and feedback.

The MCF Training Grant is available to eligible Singapore citizens and PR when they enroll in the Classroom Training or Tutorship Programme.

## Classroom Training

Classroom training is considered the most effective form of learning. Costing the same as Tutorship Programme, it gives learners the added value and opportunity to physically interact with a tutor and discuss ideas and problems with their peers and colleagues.

Class session consists of five meetings for regular class discussions plus one meeting for prep class. Once enrolled, you will receive the latest course book and workbook.

# Class Schedule

## Dry Cargo Chartering

21 Mar – 25 Apr (Thursday) 6:30 PM

## Economics of Sea Transport & Int'l Trade

15 Mar – 26 Apr (Friday) 6:30 PM

## Introduction to Shipping

19 Mar – 23 Apr (Tuesday) 6:30 PM

## Legal Principles in Shipping Business

18 Mar – 22 Apr (Monday) 6:30 PM

**Fee:** S\$1000 per subject with books

**Venue:** International Plaza

Register online at [www.ics.org.sg/class-schedule](http://www.ics.org.sg/class-schedule) by 28 Feb 2024

For subjects not listed above, please contact the Secretariat

☎ info@ics.org.sg

✉ 6990 4270

## Ship Operations & Management

18 Mar – 22 Apr (Monday) 6:30 PM

## Shipping Business

13 Mar – 24 Apr (Wednesday) 6:30 PM

## Tanker Chartering

21 Mar – 25 Apr (Thursday) 6:30 PM



# Fees

ITEM	PRICE	REMARKS
Registration Fee (annual)	\$253	Nov '23 & May '24 exam sessions
Discounted Exam Fee	\$180 / subject	until 14 Sep 2023
Regular Exam Fee	\$305 / subject	from 15 Sep 2023 onwards
Classroom Training or Tutorship Fee	\$1000 / subject	Course and Work books included
Exemption Fee*	\$345	per subject
Course Book Fee	\$185	Student's price
Deferment Fee	\$110	per subject

*\*Exemptions are only granted towards the PQE qualification and not towards the Foundation and Advanced Diplomas. Application is subject for verification and can be done online via [www.shipbrokers.org](http://www.shipbrokers.org)*

# Exam Timetable

## 20 November 2023 (Monday)

09:30 – 12:30 Ship Sale and Purchase

13:30 – 16:30 Dry Cargo Chartering

## 21 November 2023 (Tuesday)

09:30 – 12:30 Legal Principles in Shipping Business

13:30 – 16:30 Port Agency

## 22 November 2023 (Wednesday)

09:30 – 12:30 Introduction to Shipping

13:30 – 16:30 Shipping Business

## 23 November 2023 (Thursday)

09:30 – 12:30 Economics of Sea Transport & International Trade

13:30 – 16:30 Ship Operations and Management

## 27 November 2023 (Monday)

09:30 – 12:30 Tanker Chartering

13:30 – 16:30 Port & Terminal Management

## 28 November 2023 (Tuesday)

09:30 – 12:30 Logistics and Multi-modal Transport

13:30 – 16:30 Marine Insurance

## 29 November 2023 (Wednesday)

09:30 – 12:30 Liner Trades

13:30 – 16:30 Shipping Law

## 30 November 2023 (Thursday)

09:30 – 12:30 Shipping Finance

13:30 – 16:30 Offshore Support Industry

## 13 May 2024 (Monday)

09:30 – 12:30 Economics of Sea Transport & International Trade

13:30 – 16:30 Ship Sale and Purchase

## 14 May 2024 (Tuesday)

09:30 – 12:30 Introduction to Shipping

13:30 – 16:30 Shipping Business

## 15 May 2024 (Wednesday)

09:30 – 12:30 Offshore Support Industry

13:30 – 16:30 Liner Trades

## 16 May 2024 (Thursday)

09:30 – 12:30 Dry Cargo Chartering

13:30 – 16:30 Tanker Chartering

## 20 May 2024 (Monday)

09:30 – 12:30 Logistics and Multi-modal Transport

13:30 – 16:30 Port and Terminal Management

## 21 May 2024 (Tuesday)

09:30 – 12:30 Ship Operations and Management

13:30 – 16:30 Shipping Finance

## 22 May 2024 (Wednesday) *TBC*

09:30 – 12:30 Legal Principles in Shipping Business

13:30 – 16:30 Port Agency

## 23 May 2024 (Thursday)

09:30 – 12:30 Marine Insurance

13:30 – 16:30 Shipping Law

**Venue:** RNN Conference Centre

137 Cecil St  
#04-01 Cecil Building  
Singapore 069537